



GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

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General Land Lease Checklist

(Educational, Healthcare, Renewable Energy, General, Recreational, etc.)

Permission to Survey

- i. Pre-approved permission from the Navajo Nation to conduct a walk-on survey for the proposed project. This includes the right to conduct preliminary surface surveys, archaeological clearances, ethnographic studies, environmental assessments, environmental impact statements, non-invasive soil sampling, geotechnical, etc. This walk-on survey should not disturb in any permanent way the ground, vegetation, air, water or inflict any noise pollution, especially during nesting/breeding seasons.

Cover Letter/ Scope of Work

- i. Define the proposed project undertaking(s) including construction, operation, duration, maintenance, and upgrades. Define specifically who will assume responsibility for the infrastructure and/or utilities.
- ii. A precise location of the proposed project with description of the acreage, land status(es), and project timeline. This should include all temporary staging disturbances.
- iii. Include whether waivers are considered for the project (Valuation, Bonds, Insurance, etc.).
- iv. A statement on where the current term stands; new, expired, renewal, etc.

Filing Fee (New and Renewals)

- i. Filing Fee (Non-refundable) of \$500.00 made payable to the Navajo Nation.

Supporting Chapter Resolution

- i. A resolution from all impacted chapters in support of the proposed undertaking, and a specific location description within the Chapter pertaining to where the project will be developed. This is not approval from the chapter.

Grazing Permittee Consent

- i. A Field Clearance Checklist listing all grazing permit holders is required. All sections of the Checklist must be filled out to be sufficient
- ii. Use the Consent Form to gather consent from valid grazing permit holders, the form must be signed by the respective Grazing Official. If there are no valid grazing permittees a signed Consent Form from the Grazing Official is still required

Legal Land Survey

- i. Provide a legal land survey with a legal description detailing total disturbance acreage by section, including pole locations, maintenance sites, temporary easements, staging areas, and access roads, with latitude/longitude for each.
- ii. Provide a shapefile (KML/KMZ or layer file) showing the utility line or corridor on Tribal Trust and Fee lands, with all corridors features separated.

Lease

- i. General lease provided by the GLDD that pertains to the specific development being requested.
- ii. All modifications, edits, and legal waivers will be reviewed and negotiated by the Navajo Nation Department of Justice, Division of Natural Resources, through General Land Development Depart.

Biological Resource Compliance Form (BRCF)

- i. Obtain from the Navajo Nation Department of Fish & Wildlife <https://www.nndfw.org/>

Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form

- i. Obtain from Navajo Nation Heritage & Historic Preservation Department <https://hpd.navajo-nsn.gov/>
Location and acreage surveyed must correspond with the scope of work, as noted on the BRCF and CRCF.
- ii. Attach applicable permits, Navajo Forestry Permits (tree removal), Water Resources Permits, etc.
- iii. Although not required for an application to be deemed complete an Environmental Assessment, Environmental Impact Statement, Record of Decision (ROD), Categorical Exclusion (CatEX), Finding of No Significant Impact (FONSI), etc. may be included to meet the funding NEPA requirements.

****Notice: Additional documents may be requested upon review****

Submit Package Electronically to: GLDDProjects@navajo-nsn.gov